



MEMO

To: Local Management Board Chairs and Points of Contact

From: Kim Malat, Deputy Director, Governor's Office for Children

Date: February 22, 2017

Re: FY18 Notice of Funding Availability Question and Answer Recap #3 - from the Pre-Application Meeting Held 1/27/17 and sent via email through 2/17/17

1. Is it possible to get an extension of the due date for the application?

No, there is no flexibility on the due date. This date was chosen in response to requests from the Local Management Boards to allow more time to develop applications as well as between the grant announcements and the start of a new fiscal year.

2. For new programs first funded in FY17 for which there is not three years of data, what are the options?

The narrative should include an explanation of why the Local Management Board is confident the program will address the needs in their jurisdiction. The Board must use research to demonstrate that the program will be able to impact the selected Result and indicator.

3. Can data for FY17 programs be included in the application if it has not yet been entered in the Scorecard?

Yes, the Local Management Board may include in the application any 3rd quarter data obtained from its vendor but not yet entered in the Scorecard.

4. Can the Local Management Board elect not to address one or more of the Strategic Goals with base funding?

Yes, Boards are not required to use base funding to address the Strategic Goals.

5. What can be considered a "credible scientific source"?

A credible scientific source is any scientific or research institution, accredited academic institution, or think tank. It is not local program data, anecdotal information, or pre-post data from the program.

6. How many performance measures should be proposed for each program/strategy?

It is recommended that Boards use 3-5 performance measures for each category (how much, how well, better off). These are headline performance measures that demonstrate impact.

7. What if a sustainability plan depends on external factors – e.g. proposed Medicaid cuts that may impact long term sustainability plans for different programs.

Local Management Boards will not be penalized for changes in external factors.

8. Why extra points for race equity?

The race equity option is to encourage jurisdictions to consider data and issues related to racial disparities based on long-standing discussions of disparities in our child-serving systems.

9. Will there be a matrix for reviewers?

Yes, reviewers will be provided a rubric to assist with the scoring process.

10. Will the score sheet be distributed to the Local Management Boards?

No, Boards will not be provided the specific scoring rubric.

11. Will the team of three reviewers all have the same proposals?

Yes, the review panel will be broken down into review teams of three, and each member of a given review team will receive the same proposals to review and score. In addition, all reviewers will review and discuss all 24 applications.

12. Are the Policy Analysts available to discuss best practices and to answer questions related to the Strategic Goals?

No, until 4/24/17, technical assistance is limited to Scorecard questions, FY17 report submissions, or prior year activities.

13. The age range in the discussion of Youth Homelessness is 14-25 - what about younger youth?

The Notice of Funding Availability was revised on 1/27/17 to state “under the age of 25”. Thank you for bringing this error to our attention.

14. Is there a 30% cap on fringe costs?

No, there is no cap on fringe for FY18.

15. Is there a 30% cap for Board Support funding?

No, there is no cap on Board Support. Boards may decide how to use their base funding for programs and administration.

16. If youth are enrolled in school but don't show up, can they be considered disconnected?

No. If a youth is enrolled but not attending school, the youth does not meet the definition of disconnected youth under the Children's Cabinet definition, because the youth is still technically "in school" and has county resources through the school system as an enrolled student. The Children's Cabinet's Strategic Goal for disconnected/opportunity youth is to provide resources for youth who would not otherwise have access to existing resources.

17. Can you give me the current definition of a homeless youth? We're thinking the guidelines have loosened to include any youth without fixed and permanent housing.

The definition is unchanged and is provided below and can also be found in Appendix B of the FY18 Notice of Funding Availability: *Individuals under the age of 25 who lack a fixed, regular, and adequate nighttime residence; this includes those living in motels, hotels, camping grounds, emergency or transitional shelters, cars, parks, public spaces, abandoned buildings, and bus or train*

stations for whom it is not possible to live with their parent, guardian or relative and have no other safe alternative living arrangement.

- *For the Department of Juvenile Services, this is limited to those youth in the Department's custody; and*
- *For the Department of Human Resources, this is limited to those youth in the Department's custody who are not residing in their court-ordered placement.*

18. If more than one program is proposed for competitive funding, will the programs be considered for funding together or it is possible that one program will be funded and not another?

Each competitive program proposed by the Local Management Board will be considered separately, so it is possible that one program would be recommended for funding but not the other.

19. There is a small non-profit in our area that does not have any paid staff, office space, or infrastructure to manage a grant. However, they would like to partner with other agencies as a sub-recipient of funds. What is the best way for this to be structured? In this scenario, if the non-profit is successful in the competitive process, it would not be the lead agency to receive funds or respond directly to the Board's programmatic or fiscal requirements.

The Notice of Funding Availability does not prohibit this situation, and the logistics would be addressed through a local process.

20. The county runs a six-week summer food and fitness education program for youth and is considering expanding the program to have a component that educates parents on growing food, economics, and how to purchase healthy food specifically for low income families. The current program also includes a component that teaches youth about healthy foods. Does this sound appropriate for the FY18 application?

Yes, if a program is designed to address long-term food security then it fits within the requirements of the Notice of Funding Availability.

21. I've been asked if someone between the ages of 16 and 24 who is presently incarcerated (but not on work-release or receiving education) would fit the definition of disconnected youth?

If the youth is under supervision by the juvenile services system, he/she is not considered disconnected, because he/she is, or should be, receiving educational services. If the youth is under supervision by the adult system, they may be disconnected. It has been stated in technical assistance sessions that the Children's Cabinet would consider an exception if:

- a) there were no other State or local resources that could be used for education or employment for the intended population (or State/local resources are unavailable); AND
- b) the applicant demonstrates, with data, a clear link between the lack of available resources and the disconnected population.

22. Is there a requirement to fund a Local Access Mechanism or a Youth Services Bureau in FY18?

No, there are no requirements for Boards to fund specific programs.

23. What is meant by a single pool of funding?

This is defined as the funding for one Local Management Board equal to the combined total of FY15 administration funding, FY15 program funding, plus any new or competitive funding awarded to that Local Management Board. This "single pool" becomes the new base funding for the Local Management Board.