**Track 2: Plan Development**

Project Narrative Template

**PART 1 | Community and Community Quarterback**

**1-A. Community Geography and Profile**

1. Community and Geographic Boundaries
2. Residents and Student Profile
3. Partnership History in Community

**1-B. Community Quarterback Qualifications and Leadership Role**

1. Community Quarterback Experience and Achievements
2. Community Member Voice and Leadership
3. Community Quarterback’s Capacity to Manage Project
4. Connection to Community Assets and Collaborative Efforts
5. Decision-Making and Partner Input

**PART 2 | Capacity for Collaborative Action**

**2-A. Partner Engagement and Community Co-Creation**

* + - 1. Partner Experience and Effectiveness
			2. Partnership Impact through Collaborative Action
			3. Core Partner Leadership
			4. Existing Partners and Community Leaders

**2-B. Governance Structure**

Governance Structure and Accountability

Roles for Individuals with Lived Experience, Including Youth and Families

Leadership Team Diversity, Strengths and Opportunities

**2-C. Data Capacity and Fiscal Infrastructure**

1. Partnership Use of Data
2. Technology, Systems, and Software
	1. Continuum of Services
	2. Distributing Funds
	3. Monitor Progress and Outcomes
	4. Improve Capacity for Collaborative Action

**2-D. Challenges and Gaps**

1. Barriers, Challenges, or Gaps
2. Potential Solutions and Strengthened Capacity

**PART 3 | Needs Analysis and Proposed Plan**

**3-A. Preliminary Community Needs Assessment and Opportunities**

* + - 1. Community-Driven Needs Assessment
			2. Existing Data Tools, Asset Maps, and Needs Assessments

**3-B. Plans for Comprehensive Asset Mapping and Needs Assessment**

Prioritizing Outcome Indicators

Identifying Community Assets and Collaborative Efforts

Engaging Youth and Families

**PART 4 | Leveraged Resources and Public Infrastructure**

**4-A. Leveraged Assets and Funding**

1. Existing Assets and Collaboratives
2. Building on Existing Assets

**4-B. Sustainability Plan**

1. Funder Engagement
2. Sustainability Plan