FY 2026 Children’s Cabinet Interagency Fund (CCIF)

Project Narrative Template

**PART 1 | LMB Roles and Functions**

1. Describe the LMB’s overall approach to driving **systems change** as a “backbone organization” to address childhood poverty, and increase economic mobility in your jurisdiction.
2. Identify how the LMB adheres to an **evidence-based model or governance framework** to guide its systems change approach (e.g., collective impact, two-generation approach, theory of action).
3. Describe current **asset mapping** and **needs assessment** resources and processes, when these reports/plans were last updated, and the LMB’s process for continued analysis of service gaps in FY 2026.
4. Detail the steps that are taken to analyze local data **disaggregated by race and ethnicity** (when available).
5. Explain how **individuals with lived experience** manage, supervise, advise, and/or influence LMB priorities, policies, and investments.

**PART 2 | Program Strategies, Alignment and Impact**

1. Using the [CCIF-funded programs and strategies template](https://docs.google.com/document/d/1ozITfI3t5--rQBWFzaNlbXzcC7lZHXA3-yCTgq53nhY/edit?tab=t.0), identify all programs and strategies, their alignment with the Community Support Initiatives, and evidence-based outcomes based on the [Resource for Identifying and Evaluating Evidence-Based Programs](https://www.goc.maryland.gov/Documents/Clearinghouses%20Evidence%20Based%20Programs.docx).
2. Identify any CCIF-funded programs that are not technically “evidence-based,” provide a brief rationale for their inclusion in your FY 2026 strategy/budget, and their alignment with the Community Support Initiatives.
3. Describe any proposed FY 2026 programs and strategies aligned with the local **community/strategic plan** for communities with high concentrations of poverty. (as applicable)
4. Benefits Access (as applicable): Describe how the LMB will expand access to **public benefits**, reduce the burden of benefit enrollment (or re-enrollment), and/or improve benefits navigation for individuals and families in your jurisdiction.
5. Big Brothers, Big Sisters Community-Based Mentoring Program (as applicable): Describe how the local Big Brothers, Big Sisters affiliate and their programs will increase the number of youth receiving mentoring services through the Community-Based Mentoring Program model.

**PART 3 | Fiscal Mapping**

1. Describe how the LMB will maintain the local fiscal map using existing and proposed funding.
2. Provide details about staff expertise, working groups, software/subscriptions, and other assets that could support this work.

**PART 4 | Progress and Outcomes**

1. Using the [CCIF-funded programs and strategies template](https://docs.google.com/document/d/1ozITfI3t5--rQBWFzaNlbXzcC7lZHXA3-yCTgq53nhY/edit?tab=t.0) (pg. 2), please provide a high level summary of significant **wins, progress/outcomes, and lessons learned**.
2. Provide any additional feedback about **obstacles and challenges** you encountered in FY 2025 that may have impeded progress or limited the capacity of the LMB to reach its annual goals.
3. Describe how your LMB uses **qualitative and quantitative data** to advise program design, monitor progress, and inform your community about local wins and opportunities.
4. Using the [CCIF-funded programs and strategies template](https://docs.google.com/document/d/1ozITfI3t5--rQBWFzaNlbXzcC7lZHXA3-yCTgq53nhY/edit?tab=t.0)(pg. 3) identify all performance measures, including the numerators and denominators for calculations, under each of the three headings (How Much, How Well, Better Off).