

STATE OF MARYLAND
Governor's Office for Children on Behalf of the Children's Cabinet

Request to Add New Organization to SCYFIS

Complete this form and submit with a copy of the license and license cover sheet to add the organization to the Resource Directory. Please complete a user account confidentiality form for obtaining a user account to maintain the organization and its programs in the directory.

Section A: Program Administrator

CEO/Administrator's Name: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Ext. _____

Email: _____

Section B: Parent Organization and Program (Service Provider)

Parent Organization Name: _____

Program Name: _____

Dept. of Assessment and Taxation # (Dept. ID) _____

Can be obtained from DAT's website at www.dat.state.md.us. Must be in good standing.

Federal ID Number: _____

Section C: Licensing Agency

The licensing agency who license the program.

Licensing Agency Name: _____

Agency Contact Person: _____

Agency Contact Phone #: _____

License #: _____

Section D: For GOC Internal USE ONLY

Admin: _____

Completed Date: _____

Mail to: Governor's Office for Children, Information Technology, 301 W. Preston Street, Suite 1512, Baltimore, MD 21201